

NAME :

OFFICE : OTR x 3567 V

ADMINISTRATION DIRECTORATE REVIEW: TRENDS AND HIGHLIGHTS

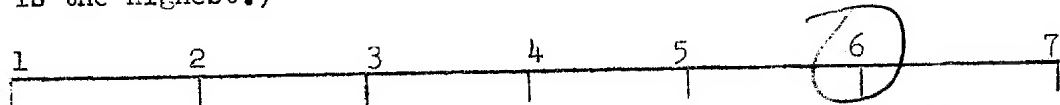
Evaluation

In order to enhance the usefulness of the Trends and Highlights Course to you and future participants, a continuing process of evaluation is necessary. We ask your cooperation in assisting us in keeping the course responsive to the needs of the participants.

COURSE OBJECTIVE

The objective of the course is to update Deputy Director for Administration careerists' knowledge and understanding of current activities, problems and trends in the Directorate and its various offices.

- A. Please indicate on this numerical scale how well in your estimation, the course has met its objective. (Number 1 is the lowest, number 7 is the highest.)



- B. What was the most useful segment of the program to you in your present assignment? The least useful? Please describe how you see the program benefiting you.

STATINTL Most  
STATINTL Least

Overview of the Agency  
[Redacted]  
[Redacted] - only because  
it was too repetitive of what was [Redacted] and by others.  
Course was of considerable value because as an instructor  
it gives me an appreciation & knowledge of current  
trends of various offices. An additional benefit is  
the opportunity to talk with employees of various  
offices.

(See Reverse Side)

- C. Did you feel the session on the Administration Directorate/ Management & Advisory Group (AD/MAG) was beneficial? Why?

Yes. Because I did not know anything of this Group other than their existence. It was of particular interest that more MAG's exist in some of the various Divisions.

- D. Other Comments:

The course is very well conducted. The evening sessions - I am in favor of them and felt by and large they were thought provoking. Having attended this course five years ago, without evening sessions, I found <sup>it</sup> ~~this~~ running to be more rewarding. As I recall entertainment type films were shown in the evening (5 years ago) but the real advantage of having a course out of the Hqs area was lost because the participants, with so much free time (dinner being completed at 6:15) went their various directions and informal discussions to any degree were virtually non-existent.

One possible consideration if not ~~already~~ <sup>already</sup> tried.

Perhaps sessions involving [REDACTED] could start off then including introduction and, if possible, remain there for lunch enabling participants to ask additional questions of the participating staff. Would recommend in the changing times that employees who have not had the course in the last few years that they enroll.